

Spanish I
Jefferson City High School
Señorita Zeiger
Room 351

I. Program Description

The Spanish program offers levels I, II, III and IV.

II. Course Description

Spanish I teaches the skills of listening, speaking, reading, and writing Spanish along with correct pronunciation on the basic level. Spanish I provides the foundation of study of the Spanish language and the Spanish-speaking world that will prepare students for future Spanish courses.

III. Course Curricular Objectives

- *Communicate in Spanish using writing, speaking, reading, and listening skills
- *Gain knowledge and understanding of other cultures
- *Connect Spanish with other disciplines
- *Develop insight into the nature of language and culture
- *Participate in multilingual communities

IV. Course Materials

-Students should provide their own three ring binders or folders to organize all class notes, reading notes, and handouts. Within this binder, past notes and vocabulary lists, along with current materials, should be kept for future assignments and tests.

-Students need to bring something to write with, along with current and past class notes and vocab lists to class each day.

-Chromebooks **MUST** be brought to class everyday and **NEED TO BE CHARGED!** We will use them everyday for most of our class time. If you are in one of the later classes, you might need to charge it during class so bring your charger also. Our textbook and materials are all online so you will need to use your Chromebook almost everyday!

V. Course Policies

-YOU are responsible for obtaining your make-up work when you are absent.

Much of the information you are expected to know for tests and quizzes is given during class discussions and lectures, therefore it is important to be in class every day. Being absent for a school function does not excuse the work being turned in late or incomplete. Whenever possible, obtain your work before you are to be absent.

-Students who are unexcused will not receive credit for any assignments, tests, or quizzes from that day. This policy is clearly outlined in the student handbook.

-Turn in all assignments on time.

Assignments are meant to help students prepare for unit tests and quizzes. It is always encouraged that students who know they will be absent prepare themselves proactively to keep up with the class and not wait until they return to class to ask the

teacher what they missed. Absences happen. Plan accordingly and responsibly to keep up with the class.

Late work needs to be submitted BEFORE the end of the unit. Reasonable accommodations can be agreed upon with the student who needs alternative deadlines. The key to this flexibility is proactive planning and communication with the teacher.

Missed assessments: If you miss an assessment, speak with the teacher on the day of your return to set a date to take it. Assessments must be completed within three weeks after returning to school. If you are not ready to take the test/quiz in those three weeks, parents/guardians will be contacted to discuss why you earned a zero on an assessment. Students must make up assessments either during class time or before or after school. Speak with the teacher about an appropriate class time to make up an assessment.

Retaking assessments: Students may earn 3 “tickets” to retake any assessment each semester. To earn these tickets, students must have the acknowledgement form for the syllabus signed by both the student and parent/guardian. The three tickets do not carry over to the second semester. Students will have three tickets available each semester. Once those three tickets are used (at the student’s discretion) in a given semester, you will not be able to retake any assessments. Also important to note, students must notify the teacher of the intent to retake an assessment within two days after the assessment results have been shared with the student, and the assessment must be reasonably taken within three weeks of the original assessment date. Students are not required to meet with the teacher for additional help before a retake, but it is highly recommended if the student needs the help. When you retake an assessment, the second score counts, regardless of which score is higher.

-Academic Integrity:

At Jefferson City High School, we uphold the principles of academic integrity as fundamental to our shared pursuit of knowledge and personal growth. Academic integrity ensures that each student’s work reflects their authentic understanding and effort while maintaining a fair and respectful learning environment. The integration of technology, such as generative AI, translation tools/services, cell phones, and smartwatches, presents unique challenges to maintaining academic honesty. Therefore, it is imperative that all students adhere to the following guidelines:

-Original Work: All assignments, projects, and assessments should be the result of your individual effort, ideas, and understanding. Plagiarism, which includes presenting someone else’s work, ideas, or words as your own, is strictly prohibited. This includes using generative AI to produce content without proper attribution or misrepresenting the authorship of work.

-Citing Sources: If you utilize external sources, including information from the internet, academic texts, or translation tools/services, you must appropriately cite them using a recognized citation style (e.g., MLA). Failure to give proper credit to the original authors constitutes academic dishonesty.

-Collaboration: Collaboration can enhance learning, but it must be conducted ethically and within the boundaries set by the instructor. If collaboration is allowed for

a specific assignment, ensure you understand the extent to which collaboration is permitted and always acknowledge your collaborators.

-Technology Use: When using technology tools, such as translation services, ensure that their use aligns with the guidelines set forth by the instructor. Relying solely on technology to complete assignments that require personal understanding and interpretation is not acceptable.

-Assessment Security: During assessments, including tests and quizzes, using unauthorized resources or seeking assistance from others is considered cheating. Smartphones, smartwatches, and any other electronic devices should not be used unless explicitly allowed by the instructor.

-Honesty in Documentation: If you encounter technical issues while completing assignments or assessments, communicate with the instructor as soon as possible. Providing false documentation or excuses to seek extensions unfairly disadvantages other students.

--Academic dishonesty on assessments will result in a grade of zero points accompanied by a written referral to document the infringement and communicate with administration and parents/guardians. Whether the student earns the chance to take the assessment honestly will be granted contingent on how the student accepts responsibility for their actions and accepts the consequences of their choice to cheat. Upholding academic integrity is a shared responsibility, and by adhering to these principles, we foster an environment of trust, respect, and authentic learning.

--By enrolling in this course, you agree to abide by these principles of academic integrity. Remember that the ultimate goal of education is not just the acquisition of grades, but the development of skills, knowledge, and character that will serve you throughout your life.

VI. Technology Statements:

--Students are expected to use their Chromebooks and other technology responsibly and for academic purposes. There are many productive applications of this device that support learning, but for undisciplined students, it can be a distraction with games and social media. Students will need to cope without games and social media during class. It is expected that students mindfully and respectfully accept redirection from the teacher if a student is found focusing on trivial media that interferes with learning.

--There is no need for cell phones in this class since the school provides a device and WiFi. Having a cell phone and using it at your discretion during class is not a right. The expectation is that cell phones, earbuds and headphones are put away out of sight during class. This means that these devices need to be in your backpack/bag NOT in your pocket, under your leg, etc. If you do not have a bag/backpack/etc., then you will need to put your phone in the phone caddy at my desk. There will be no warnings after the first two days of school - you will simply be sent to the office with a referral. If you need to use your phone during class for a

reasonable purpose, please inform the teacher so uncomfortable confrontations can be avoided (this will not happen often).

--The Chromebook is used daily in class so you **must** bring it to class each day. It also needs to be charged and ready for use. Please bring your charging cord if you anticipate needing to charge it during the day. It is the responsibility of the student to manage, care, and charge the device daily, ready for class. The Spanish program has textbooks and materials that are online so you will use your Chromebooks almost everyday. The tech center can assist students with technical issues and questions. Please be proactive and aware of tech needs that need to be addressed. Do your best to take care of issues outside of class.

--There will be frustrations, especially for novice users, with any device. Sometimes WiFi will temporarily fail or go weak. Sometimes an app/program will glitch and need to be closed out and reopened. Understand these setbacks happen and that it is an opportunity to learn troubleshooting skills, experience that will serve you in a world that is increasingly dependent on technology, updates, and transition.

-Common uses of technology in this class:

--Google Classroom: We manage the entire course through Google Classroom. It is our Learning Management System that will have all daily agendas and resources/links/documents. Students also submit work in Classroom.

--Online textbooks and supplemental materials

--Digital assessments, including speaking/listening tasks that are recorded and submitted.

--Formative tasks (concept checks) that inform the student and teacher of progress and next steps

--Research and Creating products (presentations, infographics, etc.)

--Accessing websites such as WordReference.com, Lingco.io, etc.

--Accessing and watching instructional videos

--Managing note-taking if students choose

--Managing emails and checking grades on Infinite Campus **You need to check your school email account**

--Quizlet: All vocabulary in the Spanish program is managed through Quizlet. This is a powerful learning tool that helps students manage and learn vocabulary.

--Keeping track of grades - grades will not be mailed home so you will need to be able to access your Infinite Campus account to see your grades for each class. You can screenshot these to take home to show parents, etc. if you do not have access to Infinite Campus at home. (see library or counseling to get help with your account)

VII. Grading Policy/Assessment

-Grades in this course are not cumulative throughout the year. This means that student grades will start over the second semester. At the end of the second semester (the end of the course) will be the Final Exam which all students must take. An "M" in the grade book stands for missing and is equal to receiving zero points for the assignment or assessment.

Terms 1&2:

30% Classwork (concept checks, practice, reflections, etc.)

70% Assessments (speaking, listening, reading, and writing, including presentations)

Terms 3&4:

25% Classwork (concept checks, practice, reflections, etc.)

65% Assessments (speaking, listening, reading, and writing, including presentations)

10% Term Exam

-Although the point value of homework is lower than assessments, it will affect your test results. Homework and in class work is intended to help you prepare for tests and quizzes and to show you what you do not understand yet.

VIII. Personal Statement

My name is Señorita Zeiger. This is my twenty-fourth year of teaching, all of which have been here at JCHS. I currently teach Spanish I and enjoy it very much. I think learning Spanish is very valuable and am glad to teach students early in their learning of Spanish. Beginning to learn a new skill for the first time is very exciting and fun. I was born and raised in Michigan, where I attended Hope College. During my time at Hope, I lived and studied in Salamanca, Spain for a semester. I now live in Jefferson City and enjoy seeing my students, both past and present, around town. I also enjoy traveling. I have chaperoned four student trips to Europe including visits to Spain, Italy, France, Germany, Switzerland, Monaco, England, Ireland and Wales. I have now “retired” from taking student trips, but Mrs. Lopez still takes students to Europe.

VIII. Additional Information

-I am here to help you succeed! Please do not hesitate to ask for help or to set up a time to work with me (this is true whether we have in seat or distance learning). If you need to schedule an appointment with me before or after school, please let me know and I will try to find a way to accommodate your schedule. Remember, assessments must be made up during class time or before or after school. There will also be Spanish tutoring for students who need extra help or are falling behind in class. Mrs. Lopez will offer tutoring on Tuesday and Thursday mornings from 7:30 8:10 in room 364. I will offer tutoring on Tuesday afternoons from 3:50-4:40 in room 351.

-Effective and frequent communication between you, your parents, and myself is essential to success. Your parents are welcome to email me at school with any questions or concerns, or simply to get an update regarding your progress in class. My school email address is: melissa.zeiger@jcschools.us. My conference period is fifth period (12:54-1:46). During this time I am usually more accessible than at other times of the day. Also, you may call or text to 573-321-5918 and leave a message for me to contact you.

-Remember that I want to help you in any way I can. Please let me know how I can best assist you in succeeding in this class. If you don't ask, you'll never know and if you don't try, you'll never succeed.

****Buena suerte (good luck) and I look forward to spending this semester with you!****

Overview of Spanish I:

There will be 5 units covered in Spanish 1. Each unit will include a vocabulary list and grammar notes with quizzes over each. Most units have multiple parts to the grammar or vocabulary so those units will include multiple quizzes. The content of this course is cumulative so each unit builds off the previous one. This means that the vocabulary and grammar studied in the earlier units will continue to be used in the later units. You should do your best in each unit and if you struggle with a unit, get help right away to avoid falling behind for future units.

- In terms of summative assessments, each unit will include the following:
 - written tests on computer (Mastery Connect, Lingco, etc.)
 - speaking tests through Lingco
 - listening tests through Lingco
 - quizzes for each topic that is covered (grammar, vocab, etc.) (usually in Lingco)

Parent/Guardian Response

Signing below indicates you have read, understand, and agree to the following:

1. I have read and understand the Department late-work policy as well as the Department retake policy. I understand that all work will be graded based on those policies unless arrangements have been made in advance with the teacher.
2. I understand that plagiarism or cheating of any kind will not be tolerated, and will result in a parent/guardian contact and a referral to the office.
3. I understand that cell phones, earbuds and headphones are not to be used in class, and after the first two days of school, seeing these devices out during class time will result in an office referral.
4. I understand that the district issued Chromebook will be used on a daily basis, and needs to be charged before school.
5. I have read the syllabus, understand, and agree to all of the policies laid out within it.
6. If I have any questions at any time (concerning grades, assignments, behaviors, lessons, or the Spanish 1 curriculum), I will contact Ms. Zeiger via email, text message, or phone call.

Date: _____

Student Name: _____

Student Signature: _____

Parent/Guardian Name: _____

Parent/Guardian Signature: _____

The best way to contact home is through:

Due to time constraints, texting and email are the fastest way for me to communicate simple information.